



Superintendent

Lakepoint Golf & Country Club

Lakepoint Golf & Country is located on the shores of Charlie Lake, minutes from Fort St. John. We were established in 1958 as a 9-hole golf course and have evolved throughout the years into Northern BC's Best. In 1974 we hired Norman Woods to design our second nine, and redesign the existing one. He has left a very fun and memorable tree lined layout, in a beautiful setting with great views.

Position Summary:

Lake Point Golf and Country Club is seeking a highly skilled and dedicated **Golf Course Superintendent** to lead the maintenance and upkeep of our golf course and facilities. The candidate will be a hands-on leader with a **positive attitude**, strong leadership skills, and a deep understanding of turf management and golf course operations. This individual must be **drug and alcohol free while performing his duties**, lead by example, and always demonstrate professionalism. The Superintendent must be capable of working independently and as part of a team, take direction well, and ensure the highest standards of safety, course conditions, and member satisfaction.

Key Responsibilities:

Course & Grounds Management:

- Manage all aspects of turfgrass health, mowing, pest and disease control, fertilization, aeration, and irrigation
- Ensure daily course setup meets playability and aesthetics standards
- Monitor and adjust irrigation systems for efficient water use and turf health
- Ensure that all aspects of the maintenance and care of the golf course area are looked after to a level that meets or exceeds the expected standards of the Lake Point Golf and Country Clubs Management and Board of Directors
- Supervise all planting, fertilizing, care and removal of turf, plants, shrubs and trees on the golf course
- Inspect course regularly to evaluate and recommend improvements
- Plan any and all future improvements to the golf course, and oversee all construction, maintenance and renovations
- Supervises operation of the equipment repair area and Mechanic
- Coordinate applicable work with outside contractors
- Determine when course should be closed due to weather conditions that may damage the course if play continues alongside the General Manager and Head Golf Professional

Leadership & Team Development:

- Lead, train, and supervise grounds maintenance staff with a focus on teamwork, accountability, and safety
- Provide clear direction and support to the team while maintaining a positive and productive work environment
- Promote a strong work ethic and lead by example

Safety & Compliance:

- Responsible for the **safety of all team members and guests**
- Maintain compliance with all **local, provincial, and federal regulations** (e.g., EPA, OSHA, pesticide usage)
- Ensure all equipment is operated safely and properly maintained
- Schedule, train, supervise and evaluate all personnel hired to the golf course maintenance operation

Facilities Maintenance:

- Oversee and perform basic maintenance and upkeep of golf course buildings, maintenance facilities, and infrastructure
- Coordinate with contractors or service providers when needed for larger repair or upgrade projects
- Ensure proper landscaping for property outside of golf course, including the clubhouse and surrounding areas

Administrative & Financial Management:

- Develop and manage the maintenance department budget, including labor, materials, equipment, and capital projects
- Prepare annual budget for department, take corrective action as necessary to help assure that budget goals are met
- Maintain accurate records for pesticide and fertilizer applications, equipment maintenance, and employee schedules
- Assist in planning and executing course improvement projects
- Control and forecast all payroll and expenses associated with the golf course maintenance operation
- Maintain accurate work records for all personnel in the department
- Prepare and revise the grounds department training manual
- Establish short and long-range plans for the golf course
- Develops and maintains drainage, irrigation and watering systems
- Implement and enforce comprehensive safety program for employees, members, and guests on property in compliance with municipal, provincial and federal laws
- Ensure that chemicals, gasoline and other controlled products are used, stored and disposed of in accordance with municipal, provincial and federal regulations, maintain required records and strive to minimize the use of chemicals and petroleum products

Communication & Collaboration:

- Maintain effective communication with the General Manager, Board of Directors, staff, and membership
- Address concerns and requests professionally and promptly
- Work collaboratively with other departments to ensure the success of club events and operations
- Communicate regularly with the General Manager and Head Golf Professional to discuss conditions of facilities, maintenance plans, scheduled events and the number of rounds played

- Attend management meetings
- Plan professional development and training activities for the department
- Make recommendations for capital improvement and purchases
- Communicate effectively with other departmental managers and golf shop staff about daily, weekly, and monthly maintenance practices

Additional Expectations:

- Be present and visible on the course and around the facility
- Possess a reasonable level of golf skill and understanding to evaluate course conditions from a player's perspective
- Uphold the club's standards of integrity and conduct
- Plus any other projects as requested

Position start date: Immediately

Remuneration: \$80,000 - \$90,000 per year based on experience and qualifications.

Resumes can be emailed to:

generalmanager@lakepoint.ca

www.lakepoint.ca